**I am confident in my role and responsibility in safeguarding and protecting children and how to respond to any concerns I have with regard to child protection issues**

Evidence for Self-Assessment – Quality of Care and Support

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| **Examples of good practice** |
| * I regularly update my knowledge and understanding of child protection and I keep a reflective log (or similar) which shows reflection on any changes I’ve made to my practice.
* I have robust recording systems in place which include necessary information including chronology of events, actions or concerns.
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| **Reflective Questions** |
| How well do I reflect on any training I have undertaken? Do I have evidence of any changes I have made to my recording systems and/or practices in light of this training?How effective are the recording and reporting systems I have in place and how do I know this?What support is available through my local authority and how can I access this?How aware am I of national guidance with regard to online safeguarding?  |

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| **Additional evidence: If you are undertaking SVQ Social Services (Children and Young people) you may find the questions below could provide evidence of your prior learning. You should discuss these with your assessor.** | ✓ |
| How do I maintain confidentiality within legal and work setting requirements and also take account of the child’s safety and welfare. Promote Effective Communication PC27 |  |
| How do I maintain the security of records and reports in line with confidentiality agreements and legal and work setting procedure? Promote Effective Communication PC38 |  |
| What are the legal requirements, policies and procedures for the security and confidentiality of information? Promote Effective Communication + Promote the Development of Children and Young People + Plan and Organise Environments for Children and their Families KP 35 + Promote the Safeguarding of Children and Young People KP33 |  |
| What are the legal and work setting requirements for recording information and producing reports including the use of electronic communication. Promote Effective Communication + Promote the Development of Children and Young People + Plan and Organise Environments for Children and their Families KP 36 + Promote the Safeguarding of Children and Young People KP34 |  |
| What are the principles of confidentiality and when do I pass on otherwise confidential information? Promote Effective Communication + Promote the Development of Children and Young People + Plan and Organise Environments for Children and their Families KP 37 + Promote the Safeguarding of Children and Young People KP35 |  |
| What is my understanding of factors, situations and actions that may cause or lead to harm and abuse? Promote the Safeguarding of Children and Young People PC1 |  |
| What are the signs and symptoms that may indicate a child has been, or is in danger of being, harmed or abused? Promote the Safeguarding of Children and Young People PC2 |  |
| What is my understanding of my role, the legal requirements and the local procedures where I have a concern about a child? Promote the Safeguarding of Children and Young People PC3 |  |
| What is the role of the different agencies who may be involved where there are concerns about a child and why is multi agency working so important? Promote the Safeguarding of Children and Young People PC4 |  |
| What actions must I take when harm or abuse is suspected and how do these relate to your role and responsibilities? Promote the Safeguarding of Children and Young People PC5 |  |
| What is my understanding about the actions I must and must not take and how do these protect the integrity of evidence relating to possible harm and abuse? Promote the Safeguarding of Children and Young People PC6 |  |
| How do I ensure my own behaviour and values do not contribute to situations that may be harmful or abusive? Promote the Safeguarding of Children and Young People PC7 |  |